



## Restaurant host/hostess

**Posted by:** Royal Paan Edmonton

**Posting date:** 29-Mar-2024      **Closing date:** 25-Sep-2024

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Edmonton

**Salary:** \$18.50 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ4908153

Expired

## Job description:

### Overview

### Languages

English

### Education

Secondary (high) school graduation certificate  
or equivalent experience

### **Experience**

1 to less than 7 months

### **Work setting**

Restaurant

### **Responsibilities**

#### **Tasks**

- Balance and deposit cash
- Schedule staff
- Liaise between chefs and customers
- Inspect dining rooms and other food and beverage serving areas
- Deposit cash and maintain daily log books
- Address customers' complaints or concerns
- Answer customers' questions regarding menu items and preparation methods
- Assist clients/guests with special needs
- Attend to seating arrangements for large groups
- Greet customers
- Perform opening and closing activities
- Receive customers' reservations and assign tables
- Receive payments from customers

### **Additional information**

#### **Work conditions and physical capabilities**

- Fast-paced environment
- Combination of sitting, standing, walking

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## Employment groups

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

### Who can apply to this job?

#### The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

## How to apply

### Direct Apply

By applying directly on Job Bank (Direct Apply)

### By email

[resume.bhawna@gmail.com](mailto:resume.bhawna@gmail.com)

### How-to-apply instructions

Here is what you must include in your application:

- References attesting experience
- Cover letter

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from**

your previous employer to the following email: [resume.bhawna@gmail.com](mailto:resume.bhawna@gmail.com)

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