



Carpenter Supervisor

Posted by: WEST HILL FINISHING & CARPENTRY LTD

Posting date: 09-Jan-2025 **Closing date:** 29-Jan-2025

Education: Carpentry trades certificate or diploma

Language: English

Job location: Surrey

Salary: \$37.50 Per Week

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ6441938

Expired

Job description:

Responsibilities

Tasks

- Prepare production and other reports
- Supervise workers and projects
- Co-ordinate and schedule activities
- Oversee apprenticeship training
- Recruit and hire workers and carry out related staffing actions
- Train or arrange for training
- Estimate costs and materials

- Operate CADD and other computer software systems
- Set up equipment
- Ensure health and safety regulations are followed
- Recommend personnel actions
- Establish methods to meet work schedules
- Read blueprints and drawings
- Requisition materials and supplies
- Requisition or order materials, equipment and supplies
- Resolve work problems and recommend measures to improve productivity

Supervision

- 5-10 people

Additional information

Security and safety

- Basic security clearance
- Criminal record check

Transportation/travel information

- Valid driver's licence

Work conditions and physical capabilities

- Work under pressure
- Overtime required

Personal suitability

- Accurate
- Client focus
- Dependability
- Efficient interpersonal skills
- Excellent oral communication
- Excellent written communication
- Flexibility
- Initiative

- Judgement
- Organized
- Reliability
- Team player
- Values and ethics

Benefits

Financial benefits

- As per collective agreement
- Registered Retirement Savings Plan (RRSP)

Other benefits

- Team building opportunities
- Parking available

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