



## Assistant manager - retail

**Posted by:** 0919984 B.C. LTD

**Posting date:** 02-Jan-2025      **Closing date:** 22-Jan-2025

**Education:** High School Diploma

**Language:** English

**Job location:** Quesnel

**Salary:** \$33.75 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ4931698

Expired

### Job description:

#### Work setting

- Remote location
- Willing to relocate
- Convenience store
- Gas bar
- Department store
- Retail business

#### Responsibilities

## Tasks

- Manage staff and assign duties
- Determine merchandise and services to be sold
- Plan budgets and monitor revenues and expenses
- Determine staffing requirements
- Resolve problems that arise, such as customer complaints and supply shortages
- Plan, organize, direct, control and evaluate daily operations
- Recruit, hire and supervise staff and/or volunteers
- Oversee payroll administration
- Conduct performance reviews
- Supervise office and volunteer staff

## Supervision

- 1 to 2 people

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