



Dispatcher

Posted by: HIGHWAY MOTOR FREIGHT LTD.

Posting date: 19-Mar-2026 **Closing date:** 15-Sep-2026

Education: Secondary(High) School

Language: English

Job location: Winnipeg

Salary: \$22.50 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 2

Job Type: Full Time

Job id: CAJ3637914

Job description:

Dispatcher, trucks

Posted on March 17, 2026 by **HIGHWAY MOTOR FREIGHT LTD.**

Job details

Location: Winnipeg, MB

Work location: On site

Salary: 22.50 hourly / 40 hours per week

Terms of employment

Permanent employment
Full time

Early morning, Evening, Morning, Night, Day, Weekend
Starts as soon as possible

Vacancies: 2 vacancies

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

Will train

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

- Maintain work records and logs
- Perform general office duties
- Dispatch personnel according to schedules and work orders
- Keep track of shipments
- Knowledge of cross border dispatching regulations and practices
- Knowledge of highway trucking and associated rules and regulations
- Record mileage, fuel use, repairs and other expenses

Experience and specialization

Computer and technology knowledge

- Electronic mail

Additional information

Work conditions and physical capabilities

- Attention to detail
- Fast-paced environment
- Repetitive tasks

Personal suitability

- Efficient interpersonal skills
- Organized
- Reliability

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

Additional ways to apply

By email

highwaymotorfreight1064@yahoo.com

Posted on canadianjobportal.com