



## **Clinic Assistant – Medical**

**Posted by:** Max Physiotherapy

**Posting date:** 13-Mar-2026      **Closing date:** 09-Sep-2026

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Calgary

**Salary:** \$36.05 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 2

**Job Type:** Full Time

**Job id:** CAJ5417934

### **Job description:**

Job title: Clinic Assistant – Medical

Salary: \$36.05 hourly / 30 to 35 hours per week

Vacancies: 2 vacancies

Employer: Max Physiotherapy

Job Location: 7171 80 Ave NE Unit 329, Calgary, Alberta T3J 0P6

Terms of employment Permanent employment Full-time

Start date: As soon as possible

Employment groups: Youth, Indigenous people, Newcomers to Canada

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

7 months to less than 1 year

On-site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Medical clinic

Responsibilities

Tasks

- Clean and maintain equipment
- Maintain supplies
- Maintain inventory of equipment
- Perform general clerical duties
- Prepare and maintain cleanliness of collection areas
- Schedule and confirm appointments
- Take earmold impressions and fit and adjust hearing instruments
- Order supplies and equipment
- Organize and maintain inventory

How to apply

By email

maxphysiotherapy11@gmail.com

**Posted on [canadianjobportal.com](https://canadianjobportal.com)**