Cashier

Posted by: Chinook Medical Clinic

Posting date:24-Feb-2026 **Closing date**: 23-Aug-2026

Education: College/CEGEP

Language: English

Job location: Calgary

Salary: $37 Per Hour

Years of Experience: 2 years

Vacancy: 2

Job Type: Full Time **Job id**: CAJ6405037

Job description:

At the location

The physical location is where the work must be finished. Working remotely is not an option.

Jobs and Responsibilities

Compute and get payroll checks ready.
Maintain financial records and use digital and manual bookkeeping processes to create, manage, and balance different accounts.

Keep financial statements and general ledgers up to date.
Post entries from your journal.
Create more financial, accounting, and statistical reports.
Create a trial book balance.
Account reconciliation
Type of Job: Full-time

Salary range: $37.00 per hour

30 to 40 hours a week are anticipated.

Workplace: On-site

Posted on canadianjobportal.com