

## administrative assistant

Posted by: Alphabet Day Care Inc.

Posting date:01-Dec-2025 Closing date: 21-Dec-2025

Education: Secondary (high) school graduation certificate or equivalent experience

Language: English

Job location: High Level

Salary: \$23.00 hourly / 40 hours per week Per Week

**Years of Experience**: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ5225991

## Job description:

To apply for this job vacancy, please send your resume along with a cover letter and a refrence letter from your previous employer to the following email: apply.aplhabetdaycare@gmail.com

## Posted on canadianjobportal.com