



## Retail Store Supervisor

**Posted by:** Econo Liquor

**Posting date:** 13-Nov-2025      **Closing date:** 12-May-2026

**Education:** Secondary (high) school graduation certificate

**Language:** ENGLISH

**Job location:** Edmonton

**Salary:** \$36.10 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ7637214

## Job description:

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

### **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Responsibilities**

### **Tasks**

- Supervise staff (apprentices, stages hands, design team, etc.)
- Hire and train or arrange for training of staff
- Order merchandise
- Authorize return of merchandise
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Manage cash
- Conduct performance reviews
- Supervise office and volunteer staff

## **Additional information**

### **Security and safety**

- Criminal record check

### **Work conditions and physical capabilities**

- Fast-paced environment
- Work under pressure
- Attention to detail
- Combination of sitting, standing, walking
- Walking
- Sitting

Standing for extended periods

**Personal suitability**

Client focus

Efficient interpersonal skills

Flexibility

Organized

Reliability

Team player

Dependability

Initiative

Judgement

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [amolkharaud@gmail.com](mailto:amolkharaud@gmail.com)

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