



Reimbursement Coordinator

Posted by: The Ottawa Hospital

Posting date: 08-Apr-2023 **Closing date:** 28-Jul-2023

Education: Secondary (high) school graduation certificate

Language: English (Required)

Job location:

Salary: \$\$26.88-\$28.77

Years of Experience: Fresher (less than 1 year)

Vacancy: 2

Job Type: Full Time

Job id: CAJ5281612

Expired

Job description:

Rotation/Shifts

Days, 8 hour shifts (08:00-16:00, 09:00-17:00).

- For information purposes only - The Hospital reserves the right to change.

Basic Requirements

- Secondary school diploma (Grade 12);
- One (1) year previous related experience with clinical funding programs in health care or health insurance setting;

- Successful completion of The Ottawa Hospital medical terminology self-directed learning program or certification in medical terminology from a recognized educational institution;
- Basic Excel;
- Experience with literature searches;
- General knowledge of the pharmaceutical industry;
- Sound knowledge of the Ontario Drug Benefit Formulary;
- Sound knowledge of Word, Outlook and OPIS;
- Ability to collect and analyze statistical data;
- Ability to develop rapport with patients, stakeholders and clinicians;
- Ability to work independently, with empathy and remotely with broader team members;
- Ability to train and mentor new staff;
- Ability to make decisions using sound judgment and work under stress;
- Eligible to work in Canada.

If you are passionate about what you do, motivated by improving the health of the community, excited by leading-edge medical technology, and as committed to excellence, quality and patient safety as we are, we would like to hear from you. Please submit an on-line application for the position you are interested in. We thank all those who apply but only those selected for further consideration will be contacted.

The Ottawa Hospital is an equal opportunity employer. Upon request, accommodations due to a disability are available throughout the recruitment process.

Posted on canadianjobportal.com