



## retail store supervisor

**Posted by:** Chachula Enterprise Inc

**Posting date:** 10-Oct-2025      **Closing date:** 08-Apr-2026

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Bonnyville

**Salary:** \$36.50 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ3268697

### Job description:

## retail store supervisor

Verified

Company Name: Esso Bonnyville

### Job details

5713 50 Ave Bonnyville, AB

T9N 2L1

On site

36.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Morning, Day, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3421039

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Retail service establishment

## Responsibilities

## Tasks

Supervise staff (apprentices, stages hands, design team, etc.)  
Assign sales workers to duties  
Hire and train or arrange for training of staff  
Order merchandise  
Authorize return of merchandise  
Prepare reports on sales volumes, merchandising and personnel matters  
Resolve issues that may arise, including customer requests, complaints and supply shortages  
Organize and maintain inventory  
Supervise and co-ordinate activities of workers  
Manage cash  
Conduct performance reviews  
Arrange schedules  
Manage staff and assign duties  
Prepare daily reports of fuel, oil and accessory sales  
Organise day-to-day business operations

## Supervision

3-4 people

## Additional information

### Security and safety

Criminal record check

### Work conditions and physical capabilities

Work under pressure  
Attention to detail  
Combination of sitting, standing, walking  
Walking

### Personal suitability

Accurate

Client focus  
Efficient interpersonal skills  
Flexibility  
Organized  
Reliability  
Team player  
Initiative  
Ability to multitask

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## **Who can apply for this job?**

### **The employer accepts applications from:**

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## **How to apply**

### **Direct Apply**

By Direct Apply

### **By mail**

5713 50 Ave  
Bonnyville, AB  
T9N 2L1

### How-to-apply instructions

Here is what you must include in your application:

- Cover letter

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [stn40094@parkland.ca](mailto:stn40094@parkland.ca)**

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