



retail store supervisor

Posted by: 70 Mile retail store supervisor

Posting date: 04-Apr-2023 **Closing date:** 08-Aug-2023

Education: 7 months to less than 1 year

Language: English (Required)

Job location:

Salary: \$\$22.50

Years of Experience: : 7 months to less than 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ2875809

Expired

Job description:

- Education: Secondary (high) school graduation certificate
- Experience: 7 months to less than 1 year

Tasks

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Order merchandise
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Organize and maintain inventory

- Resolve problems that arise, such as customer complaints and supply shortages
- Supervise and co-ordinate activities of workers

Supervision

- Cashiers
- Grocery clerks and shelf stockers
- Retail salespersons and sales clerks

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Work Term: Permanent
- Work Language: English
- Hours: 40 hours per week

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