



## early childhood educator (ECE)

**Posted by:** ONCE UPON A TIME.... DAY CARE CENTRE INC.

**Posting date:** 12-Sep-2025      **Closing date:** 31-Mar-2026

**Education:** College, CEGEP or other non-university certificate or diploma from a program of 3 months to less than 1 year or equivalent experience

**Language:** English

**Job location:** Edmonton

**Salary:** \$19 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 2

**Job Type:** Full Time

**Job id:** CAJ2825429

## Job description:

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Childcare Centre

Before and after school programs

## Responsibilities

### Tasks

- Develop and implement child-care programs that support and promote the physical, cognitive, emotional and social development of children
- Lead activities by telling or reading stories, teaching songs and taking children to local points of interest
- Encourage children to express creativity through the media of art, dramatic play, music and physical activity
- Guide and assist children in the development of proper eating, dressing and toilet habits
- Observe children for signs of potential learning or behavioural problems and prepare reports for parents, guardians or supervisor
- Establish and maintain collaborative relationships with co-workers and community service providers working with children
- Plan and maintain an environment that protects the health, security and well-being of children

### Supervision

5-10 people

## Credentials

### Certificates, licences, memberships, and courses

- Child development assistant (ECE level 1)
- Child development supervisor (ECE level 3)
- Child development worker (ECE level 2)
- Member of the College of Early Childhood Educators (CECE)
- Early Childhood Education (ECE) Certificate
- First Aid Certificate

## Additional information

### Security and safety

Criminal record check

### Work conditions and physical capabilities

Repetitive tasks  
Physically demanding  
Attention to detail  
Combination of sitting, standing, walking  
Bending, crouching, kneeling  
Manual dexterity

**Personal suitability**

Punctuality  
Efficient interpersonal skills  
Flexibility  
Interpersonal awareness  
Reliability  
Values and ethics  
Ability to multitask

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