



SUPERVISOR–RETAIL (NOC-62010)

Posted by: DASH AND DART LOGISTICS INC. O/A COLEMAN COOP GAS BAR

Posting date: 05-Sep-2025 **Closing date:** 04-Mar-2026

Education: Secondary (high) school graduation certificate

Language: ENGLISH

Job location: Coleman

Salary: \$21.88 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ3537009

Job description:

TITLE: SUPERVISOR–RETAIL (NOC-62010)

EMPLOYER: DASH AND DART LOGISTICS INC. O/A COLEMAN COOP GAS BAR

Job details

8517 20 AVE Coleman, AB
T0K 0M0

On site

21.88 hourly / 35 to 40 hours per week

Permanent employment

Full time

Starts as soon as possible

1 vacancy

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail business

Responsibilities

Tasks

- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Authorize return of merchandise
- Establish work schedules
- Sell merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Resolve issues that may arise, including customer requests, complaints and supply shortages
- Organize and maintain inventory
- Supervise and co-ordinate activities of workers

Supervision

- 3-4 people
- Cashiers
- Retail salespersons and sales clerks

Additional information

Transportation/travel information

- Public transportation is available

Personal suitability

- Reliability
- Team player

Employment groups



This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

[Support for newcomers and refugees](#)

- Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees

Support for youths

- Provides awareness training to employees to create a welcoming work environment for youth

Support for Indigenous people

- Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

By email

hrmusawar.hussain@hotmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from

your previous employer to the following email: hrmusawar.hussain@hotmail.com

Posted on canadianjobportal.com