



Clothing Purchaser Manager

Posted by: American Tall

Posting date: 29-Jul-2025 **Closing date:** 25-Jan-2026

Education: Bachelor's degree or equivalent experience

Language: English

Job location: Mississauga

Salary: \$Salary 137,000 Per Year

Years of Experience: 2 years

Vacancy: 1

Job Type: Full Time

Job id: CAJ7213069

Expired

Job description:

We are currently seeking a detail-oriented and experienced Clothing Purchasing Manager to join our team at our Mississauga, ON location. In this key role, you will be responsible for overseeing procurement operations, managing supplier relationships, and ensuring the timely and cost-effective purchasing of materials and inventory. If you're a strategic thinker with strong leadership skills and a background in retail or wholesale purchasing, we'd love to hear from you!

Job Details

Location:

375 Annagem Boulevard
Mississauga, ON
L5T 3A7

Workplace Information: On-site

Salary: \$137,000 annually

Hours: 40 hours per week

Terms of Employment:

- Permanent, Full-time
- Schedule: Day, Early Morning, Morning, Overtime, Weekend
- Start Date: As soon as possible

Vacancies: 1

Overview

Languages: English

Education:

- Bachelor's degree or equivalent experience

Experience:

- 2 years to less than 3 years

Work Setting:

- Retail/wholesale establishment
- Distribution centre

Work Location Information:

- Must be completed at the physical location; no remote option

Responsibilities

Tasks:

- Coordinate activities of personnel engaged in buying, selling, and distributing materials, equipment, machinery, and supplies
- Plan and control budget and expenditures
- Plan and organize daily operations
- Review purchase order claims and contracts for policy compliance
- Oversee cost and quality evaluations of goods or services
- Authorize development of specifications for products or services

- Manage contracts
- Review and process claims against suppliers
- Oversee analysis of data and information
- Oversee preparation of reports
- Organize and maintain inventory

Supervision: 3–4 people

Experience and Specialization

Computer and Technology Knowledge:

- MS Excel
- MS Office
- MS Outlook
- MS PowerPoint
- MS Word

Area of Work Experience:

- Purchasing, procurement, and contracts

Additional Information

Transportation/Travel Information:

- Willing to travel
- Travel expenses paid by employer

Work Conditions and Physical Capabilities:

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Large caseload and workload

Personal Suitability:

- Dependability
- Excellent oral and written communication
- Flexibility
- Initiative
- Judgment
- Organized
- Team player

Who Can Apply for This Job?

You may apply if you are:

- A Canadian citizen
- A permanent resident of Canada
- A temporary resident with a valid work permit

Do not apply if you are not authorized to work in Canada. The employer will not respond to your application.

How to Apply

By Email:

? resumes.americantall@gmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: resumes.americantall@gmail.com

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