



## **KITCHEN SUPERVISOR (NOC 62020)**

**Posted by:** 1575006 Alberta Ltd O/A The Pony Express

**Posting date:** 16-Jul-2025      **Closing date:** 12-Jan-2026

**Education:** Secondary (high) school graduation certificate

**Language:** ENGLISH

**Job location:** Ponoka

**Salary:** \$17.50 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ4368899

**Expired**

### **Job description:**

**TITLE:** KITCHEN SUPERVISOR (NOC 62020)

**EMPLOYER:** 1575006 Alberta Ltd O/A The Pony Express

### **Job details**

3611 highway 2A Ponoka, AB  
T4J 1J8

On site

17.50 hourly / 35 to 40 hours per week

Permanent employment

Full time

Day, Evening, Morning, Overtime, Shift

Starts as soon as possible

1 vacancy

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

### Work setting

Restaurant

## Responsibilities

### Tasks

- Establish methods to meet work schedules
- Requisition food and kitchen supplies
- Supervise and co-ordinate activities of staff who prepare and portion food
- Train staff in job duties, sanitation and safety procedures
- Estimate ingredient and supplies required for meal preparation
- Ensure that food and service meet quality control standards
- Address customers' complaints or concerns
- Prepare and submit reports
- Establish work schedules

### Supervision

3-4 people

## Additional information

### Personal suitability

- Flexibility
- Team player

### Employment groups



This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

#### Support for newcomers and refugees

- Provides diversity and cross-cultural trainings to create a welcoming work environment for newcomers and/or refugees

#### Support for youths

- Provides awareness training to employees to create a welcoming work environment for youth

### Support for Indigenous people

- Provides cultural competency training and/or awareness training to all employees to create a welcoming work environment for Indigenous workers

## Who can apply for this job?

### The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

## How to apply

### By email

[ironhorseponoka@gmail.com](mailto:ironhorseponoka@gmail.com)

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [ironhorseponoka@gmail.com](mailto:ironhorseponoka@gmail.com)

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