



ASSISTANT ACCOUNTING MANAGER (NOC: 10010)

Posted by: Iqbal Foods Parkway

Posting date: 12-Jun-2025 **Closing date:** 09-Dec-2025

Education: Bachelor's degree or equivalent experience

Language: English

Job location: North York

Salary: \$58 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ4731294

Expired

Job description:

ASSISTANT ACCOUNTING MANAGER (NOC: 10010)

Posted by Iqbal Foods Parkway on June 10, 2025

JOB DETAILS

Location

North York, ON

M2J 1L8

Salary

\$58.00 hourly / 30 hours per Week

TERMS OF EMPLOYMENT

Permanent employment

Full time

Start date

Starts as soon as possible

Vacancies

1 vacancy

OVERVIEW

Languages

English

Education

Bachelor's degree or equivalent experience

Experience

1 year to less than 2 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Retail/wholesale establishment/distribution centre

RESPONSIBILITIES

Tasks

- Coordinate the organization's financial operations and budget activities in order to optimize financial performance
- Direct staff
- Evaluate daily operations
- Identifying and investigating compliance issues

- Motivate staff
- Plan and control budget and expenditures
- Plan and organize daily operations
- Review budgets and financial reports for specific projects
- Train staff
- Establish and implement policies and procedures
- Monitor financial control systems
- Manage contracts
- Oversee the collection and analysis of financial data
- Oversee the preparation of reports
- Advise senior management
- Leading/instructing groups
- Provide customer service
- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Oversee payroll administration
- Conduct performance reviews

Supervision

- 3-4 people

EXPERIENCE AND SPECIALIZATION

Computer and technology knowledge

- MS Excel

- MS Office
- MS Outlook
- MS Word
- Quickbooks
- Accounting software

Area of specialization

- Accounting

ADDITIONAL INFORMATION

Work conditions and physical capabilities

- Fast-paced environment
- Work under pressure
- Tight deadlines
- Attention to detail
- Large caseload
- Large workload
- Overtime required

Personal suitability

- Accurate
- Dependability
- Excellent oral communication
- Efficient interpersonal skills

- Organized
- Team player
- Values and ethics
- Flexibility
- Adaptability

EMPLOYMENT GROUPS

This employer promotes equal employment opportunities for all job applicants, including those self-identifying as a member of these groups:

Support for newcomers and refugees

WHO CAN APPLY TO THIS JOB?

The employer accepts applications from:

Canadian citizens and permanent or temporary residents of Canada

Other candidates, with or without a valid Canadian work permit

HOW TO APPLY

Direct Apply

By Direct Apply

By email

iqbalfoods-parkwayforest@post.com

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: iqbalfoods-parkwayforest@post.com

Posted on canadianjobportal.com