



Construction project manager

Posted by: GWC GENERAL CONTRACTORS LTD

Posting date: 09-Jun-2025 **Closing date:** 06-Dec-2025

Education: Bachelor's degree

Language: English

Job location: Kitchener

Salary: \$36.25 Per Hour

Years of Experience: 2 years

Vacancy: 1

Job Type: Full Time

Job id: CAJ1713551

Expired

Job description:

Tasks

- Coordinate subcontractors activities
- Evaluate daily operations
- Plan and organize daily operations
- Select trade subcontractors
- Prepare and submit construction project budget estimates
- Recruit, hire and supervise staff and/or volunteers
- Hire and supervise activities of subcontractors

- Plan and prepare construction schedules and milestones and monitor progress
- Prepare contracts and negotiate revisions, changes and additions to contractual agreements
- Establish and implement policies and procedures for quality control
- Operate CADD and other computer software systems
- Read blueprint, schemas and drawings
- Plan and manage budgets
- Direct the purchase of building materials and land acquisitions
- Develop and implement quality control programs
- Develop risk management plans
- Oversee the analysis of data and information

Supervision

11-15 people

Experience and specialization**Computer and technology knowledge**

- MS Excel
- MS Office
- MS Outlook
- MS PowerPoint
- MS Word

Additional information**Personal suitability**

- Efficient interpersonal skills
- Flexibility
- Organized
- Team player
- Values and ethics
- Accountability

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: gwc.ontario@gmail.com

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