



Programme and Partnership Lead

Posted by: fg jhegsv

Posting date: 22-Apr-2023 **Closing date:** 18-Oct-2023

Education: Bachelor's (Required)

Language: English (Required)

Job location:

Salary: \$800000.00

Years of Experience: 5 years

Vacancy: 1

Job Type: Full Time

Job id:

Expired

Job description:

Job title: Programme and Partnership Lead

Reporting to: Director

Location: Vikhroli (West), Mumbai

Employment Type: Full-Time

Working days: Monday to Friday: 9.00am to 6.00pm, 4 hours every Saturday

Preferred Qualifications:

? Graduate/Postgraduate in education/ child studies *and/or*

? Minimum 6 years experience in teacher training/curriculum development/program management

Role Summary:

The Programme and Partnership Lead is responsible for providing strong leadership while driving the Udaan objectives. She/he will work with the programme officers to ensure efficacy and efficiency in programmes, in addition to managing educational and corporate partnerships.

Key Responsibility Areas:**1. Strategy, Planning and Compliance**

- Support leadership team in developing programme plans to ensure that organization is making timely progress toward its strategic goals
- Support financial planning (budgeting) and strategy
- Collaborate with management on development and execution of funding strategies
- Ensure organization meets overall compliance requirements

2. Programme and Partnership Management

- Create and liaison with a think tank to enhance Udaan's objectives
- Create a systematic, process-driven approach to partner outreach and relationship management
- Actively seek new corporate partnerships and create grants and proposals for potential partners
- Lead corporate relationships, and consistently innovate to grow employee engagements
- Identify educational and financial partners and forge partnerships to enhance programme outcomes
- Manage programme objectives implementation on a daily basis with programme officers
- Provide leadership for all co-scholastic events and activities across all programmes
- Lead/ oversee volunteer management at Udaan
- Provide quarterly updates to corporates by creating impact reports across programmes
- Maintain and manage charity partner relationships

3. Monitoring and Evaluation

- Review data management at Udaan and create efficient data collation and analysis systems.
- Lead the process of data digitalization for efficient retrieval and storage across youth and children programmes
- Support, review and implement a robust monitoring and evaluation system to ensure tracking of programme results at different levels (outputs, outcomes and impact) along with the Director
- Lead the recording of quantitative and qualitative impact at Udaan (including MSC, testimonials, impact stories)
- Lead the qualitative impact measurement of volunteering at Udaan
- Maintain a proper filing/storage system for all M&E resources including data, reports and SOPs
- Develop and record a reporting framework for the programmes and corporates along with the Director

4. Stakeholder Management

- Develop effective stakeholder management strategies to enhance impact of the programmes
- Support in improving and creating content of marketing collaterals -. annual report, website for effective stakeholder communication
- Lead social media management at Udaan

Skill set required

- Previous working experience in managing partner relationships
- Outstanding verbal communication, presentation and interpersonal skills
- Excellent report writing skills
- Outstanding team management skills
- Goal oriented, assertive and a hands-on, problem solver
- An aptitude for data analysis
- Cognitive flexibility and great multitasking skills

Job Type: Full-time

Salary: ?800,000.00 - ?900,000.00 per year

Benefits:

- Health insurance
- Leave encashment

Schedule:

- Fixed shift
- Monday to Friday
- Weekend availability

COVID-19 considerations:

Masks is mandatory, regular sanitization is being done.

Ability to commute/relocate:

- Mumbai, Maharashtra: Reliably commute or planning to relocate before starting work (Required)

Application Question(s):

- Do you want to play a pivotal role in changing India's education landscape and do you love challenges?

Education:

- Bachelor's (Required)

Experience:

- total work: 6 years (Required)
- Proposal writing: 2 years (Required)
- Team management: 5 years (Required)

Language:

- English (Required)

Shift availability:

- Day Shift (Required)

Application Deadline: 28/02/2023

Expected Start Date: 15/03/2023

- Health insurance

Posted on canadianjobportal.com