



inventory clerks supervisor

Posted by: Bluewater Recycling Inc

Posting date: 16-Apr-2025 **Closing date:** 13-Oct-2025

Education: Secondary High School

Language: English

Job location: Bedford

Salary: \$30.25 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 1

Job Type: Full Time

Job id: CAJ4848924

Expired

Job description:

inventory clerks supervisor

Company Name: [Bluewater Recycling](#)

Job details

23 Bluewater Rd Bedford, NS

B4B 1G8

On site

30.25 hourly / 35 to 40 hours per Week

Permanent employment

Full time

Day, Early Morning, Evening, Morning, Shift, Weekend

Starts as soon as possible

1 vacancy

Job Bank #3283656

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

7 months to less than 1 year

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Warehouse

Responsibilities

Tasks

- Organize tasks to accomplish the work
- Oversee operational logistics of the organization
- Plan and organize operational logistics of the organization
- Co-ordinate activities with other work units or departments
- Prepare and submit reports
- Ensure smooth operation of computer equipment and machinery
- Arrange for maintenance and repair work
- Resolve work problems, provide technical advice and recommend measures to improve productivity and product quality
- Train workers in duties and policies
- Conduct performance reviews
- Co-ordinate, assign and review work
- Requisition or order materials, equipment and supplies
- Organize and maintain inventory

Supervision

3-4 people

Additional information

Security and safety

Criminal record check

Work conditions and physical capabilities

Work under pressure
Attention to detail

Personal suitability

Accurate

Flexibility
Initiative
Organized
Reliability
Team player

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada
- other candidates, with or without a valid Canadian work permit

How to apply

Direct Apply

By Direct Apply

By email

bluewaterrecycling@gmail.com

How-to-apply instructions

Here is what you must include in your application:

- Cover letter

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: bluewaterrecycling@gmail.com

Posted on canadianjobportal.com