



## Food services manager

**Posted by:** BOOSTER JUICE

**Posting date:** 18-Mar-2025      **Closing date:** 13-Mar-2026

**Education:** College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent experience

**Language:** English

**Job location:** Calgary

**Salary:** \$36.50 Per Hour

**Years of Experience:** 2 years

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ4992715

Expired

## Job description:

### Food services manager

#### Job details

409 East Hills Blvd SE Unit #627, Calgary, Alberta, T2A 4X7

On site

36.50 hourly / 35 hours per Week  
Permanent employment, Full time

Timing - Early Morning, Evening, Morning, Weekend

Starts as soon as possible

1 vacancy

## Overview

### Languages

English

### Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years or equivalent experience

### Experience

1 year to less than 2 years

### On site

Work must be completed at the physical location. There is no option to work remotely.

## Responsibilities

### Tasks

Analyze budget to boost and maintain the restaurant's profits

- Develop budget to determine cost of food, ingredients, alcohol, kitchen and cleaning supplies
- Evaluate daily operations
- Monitor revenues to determine labour cost
- Monitor staff performance
- Plan and organize daily operations
- Set staff work schedules
- Supervise staff
- Train staff
- Balance cash and complete balance sheets, cash reports and related forms
- Conduct performance reviews
- Organize and maintain inventory
- Ensure health and safety regulations are followed
- Participate in marketing plans and implementation
- Address customers' complaints or concerns
- Provide customer service

### **Supervision**

5-10 people

### **Experience and specialization**

#### **Computer and technology knowledge**

- Accounting software
- Electronic cash register
- MS Excel
- MS Office
- MS Outlook
- MS Word
- Point of sale system
- Spreadsheet

### **Additional information**

### **Transportation/travel information**

Valid driver's licence

### **Work conditions and physical capabilities**

Fast-paced environment

Work under pressure

Tight deadlines

Attention to detail

### **Personal suitability**

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Team player

Ability to multitask

### **How to apply**

#### **Direct Apply**

By Direct Apply

#### **By email**

[patelankit833@gmail.com](mailto:patelankit833@gmail.com)

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [patelankit833@gmail.com](mailto:patelankit833@gmail.com)

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