



## **ACCOUNTANT (NOC 11100)**

**Posted by:** NA Yogurt Supply Inc

**Posting date:** 12-Feb-2025      **Closing date:** 11-Aug-2025

**Education:** Bachelor's Degree in Accounting

**Language:** English

**Job location:** Richmond

**Salary:** \$37 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ3607198

### **Job description:**

#### **Languages**

English

#### **Education**

Bachelor's degree

#### **Experience**

7 months to less than 1 year

#### **On site**

Work must be completed at the physical location. There is no option to work remotely.

## Responsibilities

### Tasks

- Manage balance sheets and profit/loss statements
- Plan, set up and administer accounting systems
- Supervise staff
- Train staff
- Arrange training for staff
- Ensure accuracy and compliance to accounting standards, procedures and internal control
- Prepare reports and audit findings
- Prepare financial statements and reports
- Conduct field audits of businesses to ensure compliance with provisions of the Income Tax Act, the Canadian Business Corporations Act or other statutory requirements
- Develop and maintain cost findings, reporting and internal control procedure
- Prepare income tax returns from accounting records
- Analyze financial documents and reports
- Examine accounting records
- Provide financial, business and tax advice
- Variance analysis
- Keep financial records and establish, maintain and balance various accounts using manual and computerized bookkeeping systems
- Oversee payroll administration

Please send your application to [hryogurtsupplyinc@gmail.com](mailto:hryogurtsupplyinc@gmail.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hryogurtsupplyinc@gmail.com](mailto:hryogurtsupplyinc@gmail.com)**

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