



Clinical Services Manager

Posted by: Dr. M. Jahanmehr Dentistry Professional Corporation (usmiledentistry)

Posting date: 11-Feb-2025 **Closing date:** 10-Aug-2025

Education: College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Language: English

Job location: Orangeville

Salary: \$53.00 Per Hour

Years of Experience: 2 years

Vacancy: 1

Job Type: Full Time

Job id: CAJ6537239

Job description:

- **Clinic Operations Management:** Plan, organize, direct, and evaluate the delivery of dental care services to ensure efficiency and patient satisfaction.
- **Regulatory Compliance:** Ensure the clinic adheres to industry regulations, infection control standards, and professional practice guidelines.
- **Quality Assurance:** Develop and implement evaluation systems to monitor the quality of dental care and patient experience.
- **Resource Optimization:** Monitor the use of diagnostic tools, treatment rooms, and equipment to maximize efficiency and service delivery.

- **Program and Service Development:** Implement new dental programs, special projects, and equipment acquisitions to enhance patient care.
- **Financial Oversight:** Plan and manage the clinic's budget, control expenditures, and optimize revenue streams.
- **Stakeholder Communication:** Represent the clinic in meetings with healthcare organizations, dental associations, insurance providers, and government agencies.
- **Staff Supervision & Recruitment:** Hire, train, and manage dental professionals and administrative staff to maintain a skilled and motivated team.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: dentistryusmile@gmail.com

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