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Systems Manager - computer systems

Posted by: The Waymaker Inc.

Posting date:17-Dec-2024   **Closing date**: 15-Jun-2025

Education: Bachelor's degree

Language: English

Job location: Edmonton

Salary: $66.00 to 85.00 Per Hour

Years of Experience: 3 years

Vacancy: 1

Job Type: Full Time   **Job id**: CAJ2221794

Job description:

Job details

Edmonton, AB
T6T 1E2

On site

66.00 to 85.00 hourly (To be negotiated) / 30 to 44 hours per Week

Permanent employment
Full time

Flexible Hours, Morning

Starts as soon as possible

1 vacancy

Job Bank #3182823

Overview

Languages

English

Education

Bachelor's degree

Experience

3 years to less than 5 years

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

Assign IT projects to systems analysts, programmers and other computer technicians

Coordinate IT projects, including the design and deployment of new IT systems and services

Direct and control daily operations

Plan and control budget and expenditures

Plan and organize daily operations

Review operational reports to assess compliance with software and hardware requirements

Supervise computer analysts, engineers, programmers, technicians and other personnel

Establish and implement policies and procedures for information systems

Authorize the development of specifications for products or services

Meet with clients to discuss system requirements, specifications, costs and timelines

Manage incidents

Robotic process automation

Consult with clients after sale to provide ongoing support

Additional information

Personal suitability

Efficient interpersonal skills

Excellent oral communication

Excellent written communication

Flexibility

Initiative

Judgement

Organized

Reliability

Values and ethics

Proactive

Who can apply to this job?

Only apply to this job if:

- You are a Canadian citizen, a permanent or a temporary resident of Canada.
- You have a valid Canadian work permit.

If you are not authorized to work in Canada, **do not apply.** The employer **will not respond to your application.**

How to apply

By email

waymakercreatives@gmail.com