



## Retail Store Supervisor

**Posted by:** Evernew Melbourne

**Posting date:** 09-Dec-2024      **Closing date:** 07-Jun-2025

**Education:** High School

**Language:** English

**Job location:** Barrie

**Salary:** \$\$22 to \$29 Per Hour

**Years of Experience:** 2 years

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ1759587

Expired

### Job description:

**Retail Store Supervisor (NOC 62010)**

**Company:** Ever New Melbourne

**Location:** Georgian Mall (Barrie, ON)

**Job Type:** Full-time, Permanent

**Hourly Wage:** \$22-\$29 per hour

**Work Hours:** 40 hours per week

**Job Description**

Ever New Melbourne is a rapidly growing international fashion retailer rooted in Melbourne, Australia, known for celebrating feminine beauty through our unique style and innovative monthly collections. We are looking for a fashion-focused **Retail Store Supervisor** to oversee locations at Hudson's Bay Georgian Mall.

As a Retail Store Supervisor, you will report to the Area Manager and play a vital role in delivering excellent customer service, driving sales, and maintaining a vibrant store environment. While based primarily at a home location, you will be responsible for coordinating operations and leading a team across multiple stores.

### **Responsibilities**

- Supervise and coordinate sales staff and cashiers across designated store locations.
- Assign duties to sales workers, prepare work schedules, and ensure all shifts are adequately staffed.
- Authorize payments, process returns, and resolve customer concerns, including escalated requests and complaints.
- Oversee inventory levels, order merchandise as needed, and manage stock across locations to minimize supply shortages.
- Prepare regular reports regarding sales volumes, merchandising, and personnel matters, supporting the regional and head office as required.
- Hire, train, and mentor new sales staff; monitor team performance and provide ongoing feedback.
- Ensure each store location maintains Ever New's visual standards, including store displays, signage, and cleanliness.
- Perform key holding duties, including opening and closing stores, managing escalated issues, and supporting marketing strategies as required.

### **Requirements**

- Minimum of 2 years of retail management or supervisory experience, ideally within fashion retail.
- Strong customer service skills and a passion for driving sales.

- Excellent communication skills with an ability to foster a positive team environment.
- Flexibility to travel between assigned store locations as required.

### **Why Work at Ever New?**

- Exposure to the latest fashion trends.
- Comprehensive training programs in sales, merchandising, and personal growth.
- Generous employee discount on all merchandise.
- Career growth opportunities with a leading retailer.

### **Company and Culture & Benefits**

Join a privately owned globally growing business who are dedicated to team collaboration and innovation whilst promoting our values: **Think Customer; Respect for All; Keep it Simple; Take Responsibility and Act with Pace.** Ever New is a fast paced retail environment who promote work life balance and ensuring the customer remains at the forefront of our objectives.

### **Equal Employment Opportunity**

Ever New is committed to creating a diverse and inclusive workforce, free of all forms of discrimination. We provide reasonable accommodations and welcome applicants from all backgrounds, including newcomers and refugees. This commitment ensures all employees have fair opportunities to join and thrive within our team.

### **Additional pay:**

- Bonus pay

### **Benefits:**

- Extended health care
- Store discount

### **Schedule:**

- Monday to Friday
- Weekend availability

**Experience:**

- Minimum 2 year supervisory experience
- Retail management: 2 year (preferred)

**Work Location:** In person

**How to Apply**

To apply, please submit your resume and a brief cover letter outlining your relevant experience and why you would be an excellent fit for this position through the link:

<https://ca.indeed.com/job/retail-store-supervisor-34196fb4198d605a>

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: <https://ca.indeed.com/job/retail-store-supervisor-34196fb4198d605a>

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