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sterile processing technician

Posted by: Gurpreet Jaura Dentistry Professional Corporation

Posting date: 31-Oct-2024 **Closing date:** 29-Apr-2025

Education: Secondary (high) school graduation certificate

Language: ENGLISH

Job location: Brampton ON

Salary: \$\$34.10 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 01

Job Type: Full Time

Job id: CAJ2590803

Job description:

Job details

- Location:
345 Queen St W suite Unit 3 & 4 Brampton, ON L6X 1B4
- Workplace information:
On site
- Salary:
\$34.10 hourly / 35 to 40 hours per Week
- Terms of employment:
Permanent employment Full time
- Employment conditions:
Day, Evening, Morning
- Starts date:
As soon as possible
- Vacancies:
1 vacancy

Overview**Languages**

English

Education

Secondary (high) school graduation certificate

Experience

1 to less than 7 months

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities**Tasks**

- Administer eye drops, ointments and medications as directed by ophthalmologists
- Assist health care professionals
- Develop information materials for patients
- Follow through on treatment programs with patients
- Maintain prescription records
- Set up and dismantle equipment
- Clean and maintain equipment
- Lay out surgical instruments
- Prepare and maintain equipment and supplies
- Label and process donated blood
- Operate and maintain sterilization equipment and instrumentation for re-use according to standardized safety practices
- Collect statistics
- Maintain supplies
- Maintain inventory of equipment
- Perform general clerical duties
- Prepare and maintain cleanliness of collection areas
- Process files and paperwork
- Schedule and confirm appointments
- Take patients' general medical and ophthalmic history
- Manage routine office functions including reception, telephone and booking appointments
- Order supplies and equipment
- Organize and maintain inventory

Additional information**Personal suitability**

- Accurate
- Client focus
- Efficient interpersonal skills
- Excellent oral communication
- Excellent written communication

- Flexibility
- Initiative
- Organized
- Reliability

Who can apply to this job?

Only apply to this job if:

- You are a Canadian citizen, a permanent or a temporary resident of Canada.
- You have a valid Canadian work permit.

If you are not authorized to work in Canada, **do not apply**. The employer **will not respond to your application**.

How to apply

By email

jobs.toothland@gmail.com