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## Retail Store Supervisor

**Posted by:** Movin' Electric Vehicles Inc.

**Posting date:** 03-Dec-2024      **Closing date:** 01-Jun-2025

**Education:** College diploma or equivalent

**Language:** English

**Job location:** Toronto

**Salary:** \$30.00 - 35.00 Per Hour

**Years of Experience:** 2 years

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ1528000

## Job description:

**Location:** 654 College Street, Toronto, Ontario, M6G 1B8

### Description:

As a Retail Store Supervisor at Movin' Electric Vehicles, you are empowered to create and lead a dynamic, successful, and enthusiastic retail bike shop team. As Retail Store Supervisor, you are a key member of the operational team that reports directly to the General Manager.

### Duties and Responsibilities:

- Assist the General Manager with daily store operations in compliance with established procedures.
- Maximize store sales and achieve sales goals.
- Supervise and provide guidance to sales staff and cashiers.
- Ensure all staff have the knowledge, skills, and motivation to reach goals.
- Optimize sales through prompt and excellent customer service.
- Respond to customer concerns and resolve any issues or complaints in a professional manner.
- Maintain an efficient and effective inventory by utilizing the inventory tracking systems.
- Train new sales staff and cashier.

- Assess the needs of customers, educate them about products and services.
- Implement best practices to increase sales and profitability.
- Monitor work attendance, punctuality and the quality of services employees provide.
- Collaborate and contribute with marketing team to execute store events that produce impactful sales results as well as increased community involvement.
- Ensure compliance with health and safety regulations and oversee store security.
- Ensure smooth operation of computer systems and equipment and arranging for maintenance and repair work if necessary.

**Key Competencies:**

- Minimum 2+ years of supervisory experience.
- Minimum 2+ years working in a sales-focused environment.
- In-depth knowledge of product and consumer trends, and marketing strategies.
- Customer-focused approach with excellent problem-solving abilities.
- Demonstrated experience in visual merchandising.
- Exceptional interpersonal skills in dealing with employees and customers.
- Effective verbal and written communication skills.
- College graduated or equivalent.

**Additional Requirements:**

- Standing for extended periods up to an entire work shift.
- Bend, lift, open and move products and fixtures up to 75 pounds.

**Work hours:** 35 to 40 hours a week.

**Salary:** \$30.00 to 35.00 per hour

**Benefits:**

- Staff discount on merchandise.
- 10 days paid personal days.
- Group insurance including dental insurance, drug insurance.