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Assistant manager - food services

Posted by: Pizza Pizza

Posting date: 16-Dec-2024 **Closing date:** 05-Jan-2025

Education: Secondary school

Language: English

Job location: Vancouver

Salary: \$34.62 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 1

Job Type: Full Time

Job id: CAJ4132314

Job description:

On site

Work must be completed at the physical location. There is no option to work remotely.

Responsibilities

Tasks

- Balance cash and complete balance sheets, cash reports and related forms
- Organize and maintain inventory
- Ensure health and safety regulations are followed
- Negotiate arrangements with suppliers for food and other supplies
- Leading/instructing individuals

Address customers' complaints or concerns

Provide customer service

Plan, organize, direct, control and evaluate daily operations

Supervision

5-10 people

Experience and specialization

Computer and technology knowledge

MS Access

MS Excel

MS PowerPoint

MS Word

Spreadsheet