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Retail Store Supervisor

Posted by: JG's Liquor Store

Posting date: 21-Nov-2024 **Closing date:** 20-May-2025

Education: Secondary High School

Language: English

Job location: Red Earth Creek

Salary: \$35.50 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 1

Job Type: Full Time

Job id: CAJ3159819

Job description:

Job details

245 Highway 88 (Box 276) Red Earth Creek, AB
T0G 1X0

On site

35.50 hourly / 33 hours per Week

Permanent employment
Full time
Day, Evening, Weekend
Starts as soon as possible
1 vacancy
Job Bank #3127576

Overview

Languages

English

Education

Secondary (high) school graduation certificate

Experience

Will train

On site

Work must be completed at the physical location. There is no option to work remotely.

Work setting

Remote location

Responsibilities

Tasks

- Supervise staff (apprentices, stages hands, design team, etc.)
 - Assign sales workers to duties
 - Hire and train or arrange for training of staff
 - Authorize payments by cheque
 - Order merchandise
 - Authorize the return of merchandise
 - Establish work schedules
 - Sell merchandise
 - Prepare reports on sales volumes, merchandising and personnel matters
 - Resolve issues that may arise, including customer requests, complaints and supply shortages
 - Organize and maintain inventory
 - Supervise and coordinate activities of workers
 - Supervise office and volunteer staff
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Supervision

1 to 2 people

Experience and specialization

Area of specialization

Retail store

Additional information

Security and safety

Criminal record check

Transportation/travel information

Public transportation is not available

Work conditions and physical capabilities

Work under pressure

Handling heavy loads

Manual dexterity

Attention to detail

Combination of sitting, standing, walking

Ability to distinguish between colours

Standing for extended periods

Bending, crouching, kneeling

Personal suitability

Accurate

Client focus

Efficient interpersonal skills

Excellent oral communication

Organized

Reliability
Team player
Dependability
Excellent written communication
Initiative
Ability to multitask

Who can apply for this job?

The employer accepts applications from:

- Canadian citizens and permanent or temporary residents of Canada.
- Other candidates with or without a valid Canadian work permit.

How to apply

Direct Apply

By applying directly on Job Bank (Direct Apply)

By email

resumes.jgsliquorstoreltd@outlook.com

How-to-apply instructions

Here is what you must include in your application:

- Cover letter