



Dispatcher

Posted by: ORANGE TAXI INC.

Posting date: 16-Nov-2024 **Closing date:** 15-May-2025

Education: Secondary (high) school graduation certificate

Language: English

Job location: Thompson

Salary: \$30.15 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 2

Job Type: Full Time

Job id: CAJ1581559

Expired

Job description:

Overview

Languages

English

Education

Secondary (high) school graduation certificate
or equivalent experience

Experience

Experience an asset

On site

Work must be completed at the physical location. There is no option to work remotely.

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Work setting

Willing to relocate

Responsibilities

Tasks

Maintain work records and logs

Perform general office duties

Provide customer service

Advise vehicle operators of traffic and other problems

Dispatch personnel according to schedules and work orders

Record mileage, fuel use, repairs and other expenses

Additional information

Work conditions and physical capabilities

Ability to work independently

Attention to detail

Fast-paced environment

Repetitive tasks

Personal suitability

Client focus

Efficient interpersonal skills

Excellent oral communication

Organized

Reliability

Team player

Benefits

Other benefits

Free parking available

Other benefits

How to apply

By email

jasveer.ghogha@gmail.com

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: jasveer.ghogha@gmail.com

Posted on canadianjobportal.com