



## Early childhood assistant

**Posted by:** Discovery DayCare

**Posting date:** 09-Oct-2024      **Closing date:** 07-Apr-2025

**Education:** College/CEGEP or equivalent experience

**Language:** English

**Job location:** Edmonton

**Salary:** \$36.00 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 2

**Job Type:** Full Time

**Job id:** CAJ6746763

## Job description:

### Overview

### Languages

English

### Education

College/CEGEP  
or equivalent experience

### Experience

Experience an asset

### **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Responsibilities**

### **Tasks**

Assess the children's development in order to prepare a learning plan tailored to his needs.

Assist co-workers in housekeeping and cooking duties

Bathe, diaper and feed infants and toddlers

Develop and implement child-care programs that support and promote the physical, cognitive, emotional and social development of children

Maintain daycare equipment

Storytelling

Synthesize the overall situation of the children and communicate the information to the parents

Lead activities by telling or reading stories, teaching songs and taking children to local points of interest

Order supplies and equipment

Assist early childhood educators or supervisors in keeping records

Encourage children to express creativity through the media of art, dramatic play, music and physical activity

Engage children in activities by telling stories, teaching songs and preparing crafts

Guide and assist children in the development of proper eating, dressing and toilet habits

Discuss progress and problems of children at staff meetings

Establish guidelines for behaviour

## **Credentials**

### **Certificates, licences, memberships, and courses**

Child development assistant (ECE level 1)

Child development worker (ECE level 2)

Early Childhood Education (ECE) Certificate

## **Additional information**

### **Security and safety**

Criminal record check  
Medical exam

### **How to apply**

#### **Direct Apply**

By applying directly on Job Bank (Direct Apply)

#### **By email**

[15discoverydc@gmail.com](mailto:15discoverydc@gmail.com)

#### **How-to-apply instructions**

Here is what you must include in your application:

- Cover letter
- References attesting experience

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [15discoverydc@gmail.com](mailto:15discoverydc@gmail.com)**

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