



Building Maintenance Supervisor

Posted by: Sunshine Inn Executive Suites

Posting date: 01-Oct-2024 **Closing date:** 30-Mar-2025

Education: 2 to 3 years College Technical Diploma (community College, institute of technology)

Language: English

Job location: Terrace

Salary: \$34.65 Per Hour

Years of Experience: 2 years

Vacancy: 1

Job Type: Full Time

Job id: CAJ5878648

Expired

Job description:

Grow your career as part of a rapidly growing company with plenty of opportunity. Take responsibility work in a fast-paced dynamic environment where you are trusted to make important decisions.

JOB REQUIREMENTS:

- Education: 2 to 3 years College Technical Diploma (community College, institute of technology)
- Experience: 2 years to less than 3 years
- Good communication skills are an asset

- Light Vehicle Driving License is an asset
- Workplace Hazardous Materials Information System (WHMIS) is an asset
- Able to deal with people sensitively, tactfully, diplomatically, and professionally always
- Professional appearance and manners

DUTIES:

- Supervise, coordinate and schedule the activities of make adjustments and minor repairs to heating, cooling, ventilating, plumbing and electrical systems, and contact tradespersons for major repairs
- Establish methods to meet work schedules and coordinate work activities with other subcontractors
- Resolve work problems and recommend measures to improve productivity and product quality
- Requisition materials and supplies
- Train workers in job duties, safety procedures and company policies
- Recommend personnel actions such as hirings and promotions
- Prepare work progress reports
- May manage the operations may also supervise, coordinate and schedule the activities of related apprentices, helper sand labourers.
- Perform daily inspections on the building systems
- Provide general assistance to skilled trade persons such as mechanics, electricians, carpenters and plumbers
- Coordinate the preparation of hotel room units prior to the arrival of new customers
- Ensure that security and safety measures are in place in the establishment
- May supervise other workers.

PHYSICAL DEMANDS:

Standing

Bending or twisting the body

Making repetitive motions

Handling material manually

Walking and running

APPLICABLE SKILLS:

- Excellent customer relations.
- Must have time-management skills.

- Adaptable to change and be able to handle multiple priorities under pressure.
- Eager and focused to exceed guest expectations.
- Work Location: Terrace, BC
- Wages: \$34.65 per hour usually work between 30 to 40 hours per week
- Language: English

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: hr.sunshineinn@gmail.com

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