



## Retail Store Supervisor

**Posted by:** 2432757 Alberta Corp.

**Posting date:** 03-Sep-2024      **Closing date:** 23-Sep-2024

**Education:** Secondary School

**Language:** English

**Job location:** Calgary

**Salary:** \$22.00 Per Hour

**Years of Experience:** Fresher (less than 1 year)

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ7326595

Expired

## Job description:

### Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

## **Experience**

1 to less than 7 months

## **On site**

Work must be completed at the physical location. There is no option to work remotely.

## **Work site environment**

Non-smoking

Air conditioned

## **Responsibilities**

### **Tasks**

- Supervise staff (apprentices, stages hands, design team, etc.)
  - Assign sales workers to duties
  - Hire and train or arrange for training of staff
  - Authorize payments by cheque
  - Order merchandise
  - Authorize return of merchandise
  - Establish work schedules
  - Sell merchandise
  - Prepare reports on sales volumes, merchandising and personnel matters
  - Resolve issues that may arise, including customer requests, complaints and supply shortages
  - Organize and maintain inventory
  - Supervise and co-ordinate activities of workers
  - Manage cash
  - Conduct performance reviews
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## Who can apply to this job?

### Only apply to this job if:

- You are a Canadian citizen, a permanent or a temporary resident of Canada.
- You have a valid Canadian work permit.

If you are not authorized to work in Canada, **do not apply**. The employer **will not respond to your application**.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [jobs.caskscrewliquor@outlook.com](mailto:jobs.caskscrewliquor@outlook.com)

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