



## Retail Sale Supervisor

**Posted by:** Clay Hill Equipment Inc.

**Posting date:** 31-Jul-2024      **Closing date:** 27-Jan-2025

**Education:** High School Certificate

**Language:** English

**Job location:** Doaktown

**Salary:** \$17.5 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ5910090

Expired

### Job description:

#### Job Duties:

- Assign sales workers to duties.
- Hire and train or arrange for training of staff.
- Authorize payments by cheque.
- Exhibit designers plan and develop permanent and temporary or moveable exhibits and displays for museum exhibitions, trade shows, conventions, retail spaces and other exhibitions.
- Sell merchandise.
- Prepare reports on sales volumes, merchandising and personnel matters.
- Resolve issues that may arise, including customer requests, complaints and supply shortages.
- Organize and maintain inventory.

- Supervise and co-ordinate activities of workers.

**Requirements:**

- High school diploma.
- Good communication skills.
- Focus on quality and attention to details.
- Time management, organizational skill, teamwork skills.

**Benefit:**

- Competitive wage at \$17.50 per hour.
- Opportunities for career growth and advancement.
- Stable, employment full-time 40 hour per week.
- Overtime will be paid at 1.5 times the regular after 8 hours/day and 40 hours/week.
- Vacation pay will be at 4% of basic wage.
- Qualified for a three-week vacation.

To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [clayhillsj@gmail.com](mailto:clayhillsj@gmail.com)

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