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Production assistant

Posted by: Scratch Studio Production Ltd

Posting date: 19-Dec-2024 **Closing date:** 08-Jan-2025

Education: Secondary school

Language: English

Job location: Abbotsford

Salary: \$27.50 Per Hour

Years of Experience: Fresher (less than 1 year)

Vacancy: 1

Job Type: Full Time

Job id: CAJ2799104

Job description:

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

Work setting

Various locations

Responsibilities

Tasks

- Set up and operate mobile camera platforms, microphone booms and lighting equipment
- Adjust focus, sounds levels and other projector and theatre settings and maintain equipment
- Rig, place, move and dismantle sets, backdrops, scenery and other stage equipment
- Assist performers to dress in costumes
- Arrange schedules
- Change and install an electronic control panel using automated equipment
- Set up equipment

Experience and specialization

Computer and technology knowledge

- Adobe Photoshop
- MS Excel
- MS Word

Area of specialization

- Lighting

Additional information

Work conditions and physical capabilities

- Work under pressure
- Tight deadlines

Personal suitability

- Flexibility
- Organized
- Team player