



Assistant housekeeping manager

Posted by: 2465855 Ontario Ltd.

Posting date: 10-Jul-2024 **Closing date:** 06-Jan-2025

Education: College/CEGEP

Language: english

Job location: Toronto

Salary: \$22.59 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ7286558

Expired

Job description:

North York, ON
M3B 3H2

22.59 hourly / 30 to 40 hours per Week

Permanent employment
Full time

Day, Early Morning, Evening, Morning, Night, On Call, Weekend

Starts as soon as possible

1 vacancy

Job Bank #2994862

Overview

Languages

English

Education

College, CEGEP or other non-university certificate or diploma from a program of 1 year to 2 years

Experience

1 year to less than 2 years

Work setting

Hotel, motel, resort

Responsibilities

Tasks

- Implement operational procedures preventing infection in special situations and outbreaks
- Select and purchase equipment and supplies
- Co-ordinate inspection of assigned areas
- Ensure that safety standards and departmental policies are met
- Supervise maintenance and repair services
- Conduct performance evaluations and appraisals
- Co-ordinate maintenance and repair services
- Maintain inventory of supplies, equipment and uniforms
- Schedule and assign duties of housekeeping staff

Ensure that local health and sanitation regulations are carried out
Respond to complaints of guests

Additional information

Work conditions and physical capabilities

Fast-paced environment
Attention to detail
Combination of sitting, standing, walking

Personal suitability

Client focus
Dependability
Efficient interpersonal skills
Excellent oral communication
Excellent written communication
Flexibility
Initiative
Interpersonal awareness
Judgement
Organized
Reliability
Team player

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