



## Retail store supervisor

**Posted by:** Punjab Optical Ltd

**Posting date:** 04-Jul-2024      **Closing date:** 31-Dec-2024

**Education:** Secondary (high) school graduation certificate or equivalent experience

**Language:** English

**Job location:** Delta

**Salary:** \$29.00 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ3703598

Expired

## Job description:

### Retail store supervisor Verified

Posted on July 04, 2024 by [Punjab Optical Ltd.](#)

#### Job details

Delta, BC

V4C 6R4

29.00 hourly / 30 hours per Week

Permanent employment

Full time

Day, Weekend

Starts as soon as possible

Benefits: Other benefits

1 vacancy

Job Bank #2986650

## Overview

### Languages

English

### Education

Secondary (high) school graduation certificate

### Experience

1 year to less than 2 years

### Work setting

Retail business

## Responsibilities

### Tasks

Assign sales workers to duties

Order merchandise  
Authorize return of merchandise  
Establish work schedules  
Sell merchandise  
Prepare reports on sales volumes, merchandising and personnel matters  
Organize and maintain inventory  
Resolve issues that may arise, including customer requests, complaints and supply shortages  
Supervise and co-ordinate activities of workers

### **Supervision**

1 to 2 people  
Cashiers  
Grocery clerks and shelf stockers

### **Additional information**

#### **Transportation/travel information**

Public transportation is available

#### **Work conditions and physical capabilities**

Fast-paced environment  
Standing for extended periods

#### **Personal suitability**

Efficient interpersonal skills

### **Benefits**

#### **Other benefits**

Free parking available

## How to apply

### By email

[punjaboptical13@hotmail.com](mailto:punjaboptical13@hotmail.com)

### How-to-apply instructions

Here is what you must include in your application:

- ◉ Cover letter

This job posting includes screening questions. Please answer the following questions when applying:

- ◉ Are you available for shift or on-call work?
- ◉ Are you currently a student?
- ◉ Do you have previous experience in this field of employment?
- ◉ What is the highest level of study you have completed?

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To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [punjaboptical13@hotmail.com](mailto:punjaboptical13@hotmail.com)

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