



## Human Resource Manager

**Posted by:** Tajpur Investments Ltd

**Posting date:** 08-Oct-2024      **Closing date:** 28-Oct-2024

**Education:** Minimum: Bachelor's Degree

**Language:** English

**Job location:** Abbotsford

**Salary:** \$60.00 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ4300002

Expired

### Job description:

Job description:

Salary: \$60.00/Hourly

Job Type: Full-Time, Permanent

Start Date: As soon as possible

Language: English

Minimum Education: Bachelor's Degree

Positions Available: 1

NOC Group: Human Resource Manager

NOC Job Title: Human Resource Manager

**Job Location(s)**

33406 South Fraser way  
Abbotsford, British Columbia  
V2S 2B5

**Job Duties:**

- Plan, coordinate, oversee, manage, and assess the activities of the personnel or human resources departments.
- Plan needs for human resources in collaboration with other department managers.
- Coordinate hiring and training initiatives both within and externally.
- Create and execute labor relations guidelines and protocols and engage in collective bargaining negotiations.
- Oversee language instruction, employee development, and health and safety initiatives.
- Provide guidance and support to fellow department managers regarding the administration and interpretation of personnel policies and initiatives.
- Oversee the rating and classification of professions.
- Arrange and carry out informational meetings for employees regarding employment policies, benefits, and pay. Additionally, take an active role in a number of joint committees.
- Oversee the company's quality control program.
- Make sure laws like the Pay Equity Act are followed.

**Education & Experience Requirement:**

- Completion of Secondary School is required.
- Completion of bachelor's degree or professional development program in the field it required.
- 1 year or more experience in the field is required.

**How to Apply:**

email: [tajpurinvestmentsltd@gmail.com](mailto:tajpurinvestmentsltd@gmail.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [tajpurinvestmentsltd@gmail.com](mailto:tajpurinvestmentsltd@gmail.com)**

**Posted on [canadianjobportal.com](https://canadianjobportal.com)**