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## Systems analyst

**Posted by:** TellisWall Inc

**Posting date:** 20-Jun-2024      **Closing date:** 17-Dec-2024

**Education:** College/CEGEP

**Language:** English

**Job location:** Leduc

**Salary:** \$48.00 - 58.00 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ5221069

## Job description:

### Overview

### Languages

English

### Education

College/CEGEP

### Experience

1 year to less than 2 years

### Work setting

Information technology (IT) infrastructure

## **Responsibilities**

### **Tasks**

- Document technical requirements to ensure that products, processes and solutions meet business requirements
- Design, develop and implement information systems business solutions
- Provide advice on information systems strategy, policy, management and service delivery
- Develop policies, procedures and contingency plans to minimize the effects of security breaches
- Conduct reviews to assess quality assurance practices, software products and information systems
- Resolve conflict situations
- Operate automatic or other testing equipment to ensure product quality

## **Experience and specialization**

### **Computer and technology knowledge**

- Internet
- MS Office
- Software quality assurance

### **Area of work experience**

- Information technology (IT) service delivery

## **Additional information**

### **Security and safety**

- Criminal record check

### **Work conditions and physical capabilities**

- Ability to work independently
- Fast-paced environment
- Tight deadlines
- Repetitive tasks
- Attention to detail
- Sitting

### **Personal suitability**

Accurate  
Client focus  
Efficient interpersonal skills  
Excellent oral communication  
Excellent written communication  
Initiative  
Judgement  
Organized  
Team player  
Innovation  
Analytical  
Proactive

### **Who can apply to this job?**

#### **Only apply to this job if:**

- You are a Canadian citizen, a permanent or a temporary resident of Canada.
- You have a valid Canadian work permit.

If you are not authorized to work in Canada, **do not apply**. The employer **will not respond to your application**.