



## CLEANING SUPERVISOR

**Posted by:** AR Building Maintenance Ltd.

**Posting date:** 23-Apr-2024      **Closing date:** 20-Oct-2024

**Education:** Secondary (high) school graduation certificate

**Language:** English

**Job location:** Surrey

**Salary:** \$29.78 Per Hour

**Years of Experience:** 1 year

**Vacancy:** 1

**Job Type:** Full Time

**Job id:** CAJ3264262

Expired

### Job description:

**NOC 62024**

**Work Location**

**8306 147 Street**Surrey, BC

V3S 9K3

**Languages**

English

### **Education**

No degree, certificate or diploma

### **Experience**

1 year to less than 2 years

### **Responsibilities**

#### **Tasks**

- Hire and train or arrange for training of cleaning staff
- Supervise and co-ordinate activities of workers
- Inspect sites or facilities to ensure safety and cleanliness standards
- Prepare budget and cost estimates
- Recommend or arrange for additional services required such as painting, repair work, renovations or replacement of furnishings and equipment
- Maintain financial records
- Receive payment for specialized cleaning jobs
- Assist cleaners in performing duties
- Establish work schedules

#### **Supervision**

Janitors, caretakers and building superintendents

### **Additional information**

#### **Personal suitability**

- Dependability
- Efficient interpersonal skills
- Flexibility
- Judgement
- Reliability

Apply by Email : [hr.arbuilding@gmail.com](mailto:hr.arbuilding@gmail.com)

**To apply for this job vacancy, please send your resume along with a cover letter and a reference letter from your previous employer to the following email: [hr.arbuilding@gmail.com](mailto:hr.arbuilding@gmail.com)**

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