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RETAIL STORE SUPERVISOR

Posted by: Elk Point Café & Business Centre Inc

Posting date: 24-Oct-2024 **Closing date:** 22-Apr-2025

Education: Secondary (high) school graduation certificate

Language: English

Job location: Elk Point

Salary: \$18.50 Per Hour

Years of Experience: 1 year

Vacancy: 1

Job Type: Full Time

Job id: CAJ4536845

Job description:

RETAIL STORE SUPERVISOR (NOC:62010)

Posted on by Elk Point Café & Business Centre Inc on September 15, 2024

JOB DETAILS

Location

Elk Point, AB T0A 1A0

Salary

\$18.50 hourly / 40 hours per Week

TERMS OF EMPLOYMENT

Permanent employment

Full time

Shift

Day, Evening, Morning, Shift, Weekend

Start date

Starts as soon as possible

Vacancies

1 vacancy

OVERVIEW

Languages

English

Education

Secondary (high) school graduation certificate

Experience

1 year to less than 2 years

Work setting

Retail business

Cafeteria

Confectionery/corner store

RESPONSIBILITIES

Tasks

- Supervise staff (apprentices, stages hands, design team, etc.)
- Assign sales workers to duties
- Hire and train or arrange for training of staff
- Authorize payments by cheque
- Authorize return of merchandise
- Prepare reports on sales volumes, merchandising and personnel matters
- Supervise and co-ordinate activities of workers
- Supervise office and volunteer staff

Supervision

- 3-4 people

ADDITIONAL INFORMATION

Personal Suitability

- Accurate
- Client focus

- Efficient interpersonal skills
- Excellent oral communication
- Flexibility
- Organized
- Reliability
- Team player
- Dependability
- Excellent written communication
- Initiative
- Judgement
- Ability to multitask

WHO CAN APPLY TO THIS JOB?**The employer accepts applications from:**

Canadian citizens and permanent or temporary residents of Canada
Other candidates with or without valid Canadian work permit

HOW TO APPLY**By applying directly to Job Bank (Direct Apply)****By email**

elkpointcafe-careers@post.com

This job posting includes screening questions. Please answer the following questions when applying:

- Are you available for shift or on-call work?
- Are you willing to relocate for this position?
- Do you currently reside in proximity to the advertised location?
- Do you have previous experience in this field of employment?